

## CYPSSC Action and recommendations tracker 2022-23 – February 2023 Update

The recommendations tracker allows scrutiny committees to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once an action has been completed, it will be removed from the tracker at the next meeting.

### Recommendations –

Topic	Meeting (date raised)	Recommendation	Responsible Officer/ Member	Follow up	Response/Progress/ Deadlines	Status
Education and Learning Strategy	18 January 2023	Asks that the service ensures the KPIs and targets in the workstream delivery document are ambitious enough to meet the aspirations set out in the strategy. In particular, the workstream for EHCP timeliness and asks that milestones are included.	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: Data drawn from the Council Plan has been used to provide measurable and phased outcome measures to put WSCC at least in line with statutory neighbours and also recognising ambition. The timeliness of EHCPs has a plan in place with milestone dates to increase the proportion of plans completed within the deadline.	Complete
Education and Learning Strategy	18 January 2023	Would welcome exploration of further measures and targets for raising attainment for other groups of children and young people.	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: Workstream plans are being defined and with KPIs linked to deliverables and outcomes. For some	Complete

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					groups of children, there are no national benchmarks for comparative data and therefore work is being done to identify appropriate targets and current baselines.	
Education and Learning Strategy	18 January 2023	Requests that Workstream 4 in Theme 1 is amended to include reference to adaptive teaching	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: This has been amended.	Complete
Education and Learning Strategy	18 January 2023	Asks officers to consider including in Theme 5 the aim to create more SEND places in mainstream schools.	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: The SEND Capital programme addresses this and a reference is to be included here.	Complete
Adult Community Education	18 January 2023	Raised concern on the proposal for zero-hour contracts for tutors and suggested that these are only used when absolutely necessary.	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: The use of sessional tutors is a short-term operational response to ensuring a rapid increase in capacity to meet a current need. Future capacity is yet to be confirmed. However,	Complete

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					in some specialist tutoring areas, some tutors prefer the flexibility that this approach provides. Any staffing model will be constructed according to demand and capacity.	
Adult Community Education	18 January 2023	Asks that an outline of the previous split of the adult education budget is shared with the Committee	Assistant Director (Education and Skills) Paul Wagstaff	June 2023	February 2023: The figures are being put together and will be shared in due course.	In Progress
Adult Community Education	18 January 2023	Asks for clarification that learners who were unable to complete courses will be able to access funding to complete them in the future.	Assistant Director (Education and Skills) Paul Wagstaff	June 2023	February 2023: This is being tested with the ESFA who provide the grant funding for the adult community learning and the results will be shared.	In Progress
Children First Improvement Programme	16 November 2022	It is paramount that the pace and consistency of the improvement journey continues beyond the forthcoming Ofsted inspection to ensure that	Director of Children, Education and Learning, Lucy Butler	-	February 2023: Following the full Ofsted Inspection of Local Authority Children's Services (ILACS) which is expected by the end of	Complete

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		improvement is sustained, in particular around quality of practice			March, the Director of Children Young People and Learning will report the outcome and ongoing improvement plans to the Committee through its continued scrutiny of the Children's First Improvement Programme. This is included on the Committee's work programme to be scheduled in at the appropriate time once the timeline for the ILACS is known.	
Children First Improvement Journey	16 November 2022	Recognises the impact of the national issue of recruitment and retention on the pace of the improvement journey and supports the continued focus on recruiting permanent staff	Assistant Director (Transformation) Vince Clark	April 2023	January 2023: The Service continues to focus on recruitment and retention activity. A review of the activity and its impact for 2021/22 is being undertaken, and the findings will be shared with Committee Members in April 2023	In Progress

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Performance and Resources Report – Quarter 2 (22/23)	16 November 2022	Raises concern on the high number of children we care for in external residential placements and ask that the placement sufficiency strategy is shared with the Committee.	Assistant Director (Corporate Parenting) Dan Ruaux	March 2023	February 2023: A briefing summarising the sufficiency strategy and action plan is being prepared and will be circulated to Committee Members.	In Progress
Performance and Resources Report – Quarter 2 (22/23)	16 November 2022	Highlighted the additional spending on the learning and skills capital projects and the pressure that this could cause on the capital budget, and ask to have sight of all the schemes within the Learning and Skills Capital Programme to see how they are progressing.	Assistant Director (Education and Skills) Paul Wagstaff	-	February 2023: A list of all the capital schemes within Learning and Skills portfolio has been circulated to members.	Complete
SEND and Inclusion Strategy 2019 - 2024	28 September 2022	Agrees that open lines of communication with SEND families and schools are key to ensure they are aware of the journey and support available and ask that consideration is given to how this can be improved, including a single point of access for advice for schools	Assistant Director (Education and Skills) Paul Wagstaff	March 2023	November 2022: As part of our SEND & Inclusion Strategy, we are about to begin a piece of work with an external organisation, IMPOWER, to draw together the different advice lines running for parents and professionals to bring	In Progress

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		and dedicated communication support for families.			about greater consistency in responding to requests for help and being able to better signpost towards the range of support services available.	
SEND and Inclusion Strategy 2019 - 2024	28 September 2022	Asks that Adults Services and CYPSSC representation on the SEND Strategy Board is explored.	Assistant Director (Education and Skills) Paul Wagstaff	March 2023	February 2023: Representation is currently being sought from Adult Services and it is hoped to have such representation in place for the next Strategy Board. Cllr Jay Mercer put his name forward for the CYPSSC representative on the Board.	In progress
SEND and Inclusion Strategy 2019 – 2024 - EHCPs	28 September 2022	Raises concern over the number of EHCPs being completed within the statutory deadline and that the increase in number of requests for assessments is exacerbating this. Early identification of Children and addressing their needs early	Cllr Nigel Jupp -Cabinet Member for Learning and Skills	March 2023	November 2022: This is acknowledged and work is being undertaken to provide early support in the Early Years sector to de-escalate demand for EHCNAs through improving provision and access to appropriate	In progress

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		is key and asks that this is focused on moving forward			resources. Recruitment of additional Education Psychologists is ongoing.	
SEND and Inclusion Strategy 2019 – 2024 – SEND capital	28 September 2022	Requests that the Cabinet Member makes every effort to accelerate the provision of additional SEND placements, including securing an additional capital commitment to fund this where possible.	Cllr Nigel Jupp – Cabinet Member for Learning and Skills	March 2023	November 2022: The Cabinet have agreed funding to create an additional 317 specialist places (235 Special School and 82 SSC places). Bids for two new SEND Free schools have been submitted to the DfE for an additional 260 places in total. A submission has been made for a new Alternative Provision Free School in the north of the County. Further business cases are being constructed for funding to create an additional 140 additional specialist places.	In progress